

From: Matthew E. Hackman [matthew-e-hackman@cox.net]
Sent: 4/17/2013 4:22:32 PM
To: 'April Veilleux' [aveilleux@virtualmgmt.com]; 'Eva Tor' [eva.tor@state.ma.us]; Tisa, Kimberly [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=58bc0878a00b4d5e95087b8f5b74239c-Tisa, Kimberly]; 'Valerie Tillinghast' [tillinghast@oto-env.com]; 'Mcisaac, Patricia' [Patricia.Mcisaac@testamericainc.com]; 'James Okun' [Okun@oto-env.com]; 'James Occhialini' [jocchialini@alphalab.com]; 'John O'Donnell/DCAM' [john.odonnell@dcp.state.ma.us]
Subject: FW: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013
Attachments: PCB Case Study Color Handouts.pdf; PCB Case Study - IRAC & RAO handout.pdf; Polychlorinated Biphenyls 1929-1979 Final Report (Versar for EPA) (May 1979) .pdf; Aroclor Monsanto Brochure of uses exhibit 58.pdf; smime.p7s

Sending Case Study photos separately

From: Matthew E. Hackman [mailto:matthew-e-hackman@cox.net]
Sent: Wednesday, April 17, 2013 12:12 PM
To: 'April Veilleux'
Cc: 'Kim Tisa'; 'Eva Tor'; 'Valerie Tillinghast'; 'Mcisaac, Patricia'; 'James Occhialini'; 'James Okun'; 'John O'Donnell/DCAM'
Subject: RE: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013

April;

OK - I understand that you are confirming for the Concord Ampitheater at the Westford Regency in Westford MA for May 16, 2013 for the next offering

I think that the IRA Completion and Class A-2 RAO Opinion are sufficient, so I am asking that my handouts be the attached. Note that the IRAC & RAO can be in black & White, Double sided. The Case Study Color handouts need to be color and single sided. The Case Study photos are for digital download only, along with the Aroclor Monsanto Brochure and PCB 1929-1979 EPA report.

In general, anything other than the presenter's slides and the attached Case Study handouts are only made available as "digital extras". For example, Jim Okun included two papers which should have been as digital extras and not printed. Kim may wish to suggest some EPA documents that could be included as digital extras. The same for any other presenter. Other suggestions for digital extras might be: copies of the PCB analytical methods, additional references on PCB chemistry, perhaps a copy of a report from the GE/Housatonic River project?

Please be sure to get the FINAL presentations from all presenters. The actual presentations used in the March 28 course are on the LSPA laptop. However, presenters may wish to "tweak" their presentations, so please "reply all" advising when they need to have their PowerPoint presentations to you for printing.

Please make sure you have PowerPoint presentaions from everyone and have them loaded on the LSPA laptop and USB drive. Apparently Jim Occhialini's and Pat McIsaac's presentations were in PowerPoint Reader, not PowerPoint. This caused two problems:

1. It meant that the handouts were full-size, one to a page, instead of the PowerPoint two-to a page.
2. It meant that the slides were not editable (Jim Occhialini's name was mis-spelled on the title slide).

So this will also reduce the number of pages to be printed.

Again, please "reply all" as to when you need their final copy of their presentation in PowerPoint.

Thanks very much for your help!

Matt

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From: April Veilleux [<mailto:aveilleux@virtualmgmt.com>]
Sent: Wednesday, April 17, 2013 10:13 AM
To: matthew-e-hackman@cox.net
Subject: RE: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013

Hi Matt,

Ok, sounds good.

That's weird about the blocked emails? Hmm, strange!

One last question, the course binders were very large at the last course. Do you want to keep the binders the same as last time or provide the large reference material files electronically to condense the binders a bit? Since we are at the Westford everyone will have outlets for their laptops so I'm thinking we could make the binders a little smaller?

Please let me know your thoughts.

Yes, absolutely! I will send the course evaluation summary today.

Thanks!

April Veilleux
Program Manager for the LSP Association
401 Edgewater Place, Suite 600
Wakefield, MA 01880
aveilleux@virtualmgmt.com

From: Matthew E. Hackman [<mailto:matthew-e-hackman@cox.net>]
Sent: Wednesday, April 17, 2013 10:09 AM

To: April Veilleux

Subject: RE: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013

NEGATIVE.

It seems that we do better with discussing each aspect with the full group. That was also the will of the course attendees.

By the way, yesterday Coc Communications blocked me from sending you emails.

Jim Okun and the other presenters would like your summary of the course comment forms for the March 28 course as soon as possible, so they can incorporate these into their presentations.

Thanks you,

Matt

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From: April Veilleux [<mailto:aveilleux@virtualmgmt.com>]

Sent: Wednesday, April 17, 2013 9:56 AM

To: matthew-e-hackman@cox.net

Cc: April Veilleux

Subject: FW: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013

Importance: High

Hi Matt,

One more question, do you still need the 2 breakout rooms for this session like the last course?

Thanks,

April Veilleux
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From: April Veilleux
Sent: Wednesday, April 17, 2013 9:53 AM
To: matthew-e-hackman@cox.net; 'Wendy Rundle'
Cc: 'James Matz'; 'Pat Corcoran'; April Veilleux
Subject: RE: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013
Importance: High

Hi Matt,

The Westford Regency has both May 16th and 28th available.

Since it seems like May 16th works best for most everyone, I'll confirm that date with the venue.

Thanks,

April Veilleux
Program Manager for the LSP Association
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From: Matthew E. Hackman [<mailto:matthew-e-hackman@cox.net>]
Sent: Monday, April 15, 2013 2:29 PM
To: 'Wendy Rundle'
Cc: 'James Matz'; 'Pat Corcoran'; April Veilleux
Subject: RE: MAY 2013 PCBs for Env Professionals date is Tuesday May 16 2013

Wendy: I called Jim Occhialini and he can do Thurs MAY 16. Second choice Tues May 28.

I called Pat McIsaac's emergency cell number but no response yet. But Jim said he could do Pat's section if she can't make it, so let's count on Thursday MAY 16.

April: Please submit this course for LSRP credit. You can pick whatever hotel you want.

Matt

From: Wendy Rundle [<mailto:wenrun@gmail.com>]
Sent: Monday, April 15, 2013 2:17 PM
To: matthew-e-hackman@cox.net
Cc: James Matz; Pat Corcoran; April Veilleux
Subject: Re: MAY 2013 PCBs for Env Professionals dates

All good.

April - let's try to advertise before end of the week.

Thanks, Wendy

On Mon, Apr 15, 2013 at 1:55 PM, Matthew E. Hackman <matthew-e-hackman@cox.net> wrote:
Wendy et al;

We haven't heard back from Pat McIsaac or Jim Occhialini, so if they could respond today, it would be greatly appreciated.

Based on the Doodle poll through today (attached- Kim: I entered the dates you selected), the consensus seems to be for Thursday May 16th as the first choice and Tuesday May 28 as the only possible alternate.

Jim and Pat: We can't do it without you! Can you make either May 16 or May 28?

April: Our two choices are to go back to the Holiday Inn Marlborough or move to the Westford Regency, or possibly Holiday Inn Taunton. Electricity for electronic devices is an issue everywhere, but less at the Westford Regency. However, it doesn't appear to be as big a barrier as I thought. So will you contact each hotel and see if they would have their rooms available on Thursday May 16 or Tuesday May 28? Kim said she liked the Westford location. I think Eva, Jim and Val are closer to Marlborough.

Wendy: we are trying to hold this course in May because it offers 7 LEP CECs and ALL LEPs need to have all their CECs submitted prior to June 1.

Looking forward to hearing from Jim and Pat!

Matt

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From: Wendy Rundle [mailto:wenrun@gmail.com]

Sent: Monday, April 15, 2013 1:24 PM

To: matthew-e-hackman@cox.net

Cc: James Matz; Pat Corcoran; April Veilleux

Subject: MAY 2013 PCBs for Env Professionals dates

hi Everyone

Some observations re: dates for this course.

- May 28th is the day after Memorial Day - don't know whether that will affect enrollment
- May 21st is the date for our Short Forms course so we should eliminate that date
- Jim and I told Susan Fessenden last week that May 22 and 23rd were possibilities for a DEP EPH/VPH course that John Fitzgerald is planning to hold at the NERO offices. This would be from 5 - 7 pm. If it looks like we are closing in on the 21st for PCBs, let us check in with Susan F first. I think she is thinking June is better than May for them but that could have changed.

Is the week of June 17th a possibility?

Thanks, Wendy

On Sat, Apr 13, 2013 at 9:28 AM, Matthew E. Hackman <matthew-e-hackman@cox.net> wrote:

I hope all of you have received a link to the doodle.com poll to select the next date for offering "PCBs for Environmental Professionals" in MAY 2013.

If not you can use this link: <http://doodle.com/re4viiiuw3d98nyq>

Eva, Val, Jim and I have voted and the current favorites are Thursday, May 16, and Tuesday, May 28. Second choices seem to be Tuesday May 21 and Thursday May 23.

Please submit your preferences for dates as soon as possible so that we can reserve the hotel and get announcements out.

Thank you all so much for your willingness to offer this course again!

Matt

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